

## Schedules This Month

Schedules this Month displays a monthly calendar that summarizes schedule information. It indicates the number of standard schedules each day in blue. If the day has passed, the black text compares hours worked (Actual) to hours scheduled (Scheduled) and displays the difference (Diff). Today's date is highlighted in yellow.

In addition, the calendar presents the number of Benefit Schedules (also called absence planned schedules) and Benefit Hours scheduled each day in red. You can also change the time period using the Periods drop-down menu.

Periods: Current Month		Normal				
Calendar Dashboard		From 11/01/05 to 11/30/05				
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct 30	Oct 31	Nov 1	Nov 2	Nov 3	Nov 4	Nov
		Schedules 86 Actual 618.00 Scheduled 688.00 Diff -70.00 Benefit Schedules 1 Benefit Hours 8:00	Schedules 86 Actual 635.75 Scheduled 688.00 Diff -52.25 Benefit Schedules 1 Benefit Hours 8:00	Schedules 86 Actual 625.00 Scheduled 688.00 Diff -63.00 Benefit Schedules 1 Benefit Hours 8:00	Schedules 86 Actual 652.00 Scheduled 688.00 Diff -36.00 Benefit Schedules 1 Benefit Hours 8:00	
Nov 6	Nov 7	Nov 8	Nov 9	Nov 10	Nov 11	Nov
Schedules 4 Actual 0.00 Scheduled 32.00 Diff -32.00	Schedules 85 Actual 699.25 Scheduled 680.00 Diff 19.25 Benefit Schedules 1 Benefit Hours 8:00	Schedules 86 Actual 694.75 Scheduled 688.00 Diff 6.75 Benefit Schedules 1 Benefit Hours 8:00	Schedules 85 Actual 696.50 Scheduled 680.00 Diff 16.50 Benefit Schedules 2 Benefit Hours 16:00	Schedules 85 Actual 697.25 Scheduled 680.00 Diff 17.25 Benefit Schedules 1 Benefit Hours 8:00	Schedules 82 Actual 689.75 Scheduled 656.00 Diff 33.75 Benefit Schedules 1 Benefit Hours 8:00	
Nov 13	Nov 14	Nov 15	Nov 16	Nov 17	Nov 18	Nov
Schedules 4 Actual 0.00 Scheduled 32.00 Diff -32.00	Schedules 76 Actual 717.25 Scheduled 608.00 Diff 109.25 Benefit Schedules 10 Benefit Hours 80:00	Schedules 78 Actual 671.75 Scheduled 624.00 Diff 47.75 Benefit Schedules 7 Benefit Hours 56:00	Schedules 81 Actual 812.75 Scheduled 647.50 Diff 165.25 Benefit Schedules 4 Benefit Hours 32:00	Schedules 81 Actual 163.50 Scheduled 648.00 Diff -484.50 Benefit Schedules 4 Benefit Hours 32:00	Schedules 80 Benefit Schedules 2 Benefit Hours 16:00	

The blue and red color-coded schedule items link to group schedules containing the employees who contribute to the selected summary information.

Employee Schedules									81 Employee(s)
Employees	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total	
<u>Frank, James J</u> 148 182 TRANS	November 14 8:15/16:45 <sup>x</sup>	15 8:15/16:45 <sup>x</sup>	16 8:15/16:45 <sup>x</sup>	17 8/16:45 <sup>x</sup>	18 8:15/16:45 <sup>x</sup>	19 Off	20 Off	40:00	
<u>Monstra, Duke J</u> 001080 196 AREA MGR	14 8:15/16:45 <sup>x</sup>	15 8:15/16:45 <sup>x</sup>	16 8:15/16:45 <sup>x</sup>	17 8:15/16:45 <sup>x</sup>	18 Vacation 8.00	19 Off	20 Off	40:00	
<u>Moore, James</u> 001085 165 CASHIER	14 8:15/16:45 <sup>x</sup>	15 8:15/16:45 <sup>x</sup>	16 8:15/16:45 <sup>x</sup>	17 8:15/16:45 <sup>x</sup>	18 8:15/16:45 <sup>x</sup>	19 Off	20 Off	40:00	